

INTERESTED IN MAKING A DEPUTATION/DELEGATION TO COUNCIL?

Pursuant to By-Law No. 1294, Section 14, Guidelines are as follows:

DEPUTATIONS/DELEGATIONS

14. Persons desiring to present information on matters of fact or make a request of Council shall give written notice to the Clerk by no later than 4:00 p.m. on the Thursday before the subject meeting.
 - (a) The written notice shall state the details, background and brief summary on the matter or matters that is/are to be presented;
 - (b) Deputations may be heard by leave of the presiding officer of Council, but shall be limited in speaking to no more than ten (10) minutes except that a delegation consisting of more than five (5) persons may be allowed a second speaker at the discretion of the Clerk. When the Clerk allows a second speaker from a delegation it shall be considered to be a second deputation for the purpose of this Section;
 - (c) The Clerk shall regularly restrict the number of deputations to two (2) for each meeting of council;
 - (d) The Head of Council may authorize the addition of a third deputation for a particular meeting where he/she deems it necessary and appropriate.
- 14.1 Guidelines and Restrictions regarding deputations/delegations:
 - (a) The subject matter must be within municipal jurisdiction;
 - (b) Any person who has previously addressed Council on a topic will not be allowed a second deputation unless, at the Clerk's discretion, it is felt the person has proved that there is new information to present on the subject matter;
 - (c) Deputations/Delegations from declared candidates for elected office shall not be permitted;
 - (d) Deputations/Delegations shall not promote a specific business;
 - (e) Deputations shall not speak disrespectfully or use offensive language;
 - (f) Deputations shall be concise and to the point in making a presentation;
 - (g) Council may further discuss a Deputation's presentation, but will not enter debate nor make any decision. Instead, the practice of Council is to further review, research and finally to bring a recommendation back to Council, if required.



TOWNSHIP OF LA VALLEE DEPUTATIONS/DELEGATIONS REQUEST FORM:

I request to be put on the Agenda as a deputation/delegation for the _____
Date

Council Meeting. Below is a brief summary, background and details on the issue I would like to present.

Please feel free to attach a second page if needed.

****Please be advised that just because a request is made to be put on the Agenda for a specific meeting doesn't mean your request is automatically granted. The guidelines and restrictions pursuant to By-Law No. 1294, Section 14 will be followed.**